

## Assessments Technical Working Group (TWiG)

### Objectives

The TWiG identified 4 core objectives for 2017-2018. The sub-objectives as well as corresponding activities are detailed in Annex 1.

- **Objective 1:** Assist the national WASH platforms by providing assessment-related guidance and sharing tools as well as good practices
- **Objective 2:** Develop reference documents to increase knowledge and capacity of WASH Cluster partners with regards to assessment
- **Objective 3:** Strengthen WASH Cluster involvement in multisectoral assessment initiatives and discussions to ensure proper and harmonized collection of WASH indicators in coordinated and joint assessments
- **Objective 4:** Provide strategic guidance to the WASH Cluster on assessment-related initiatives and activities

### Membership

- The TWiG should comprise approximately ten individuals representing a variety of agencies and skill sets in relation to assessments. The Assessment Field Support Team (FST) member will be responsible for chairing the TWiG. Members should come at a minimum from NGOs, UN agencies, and IOs, but relevant academic or research representatives will also be encouraged. The final composition of this TWiG will be reviewed and agreed by the Strategic Advisory Group (SAG).
- Beyond the TWiG membership, it is expected that relevant individuals or institutions will be invited to contribute on specific aspects of the TWiG workplan as and when needed.

### Duration

- The TWiG members commit to participation on a yearly basis. The detailed objectives and corresponding workplan are to be designed for a 6 month period, after which the plan should be revised and updated as needed.

### Work Modalities

- TWiG meetings will ideally occur on a monthly basis or ad hoc in case of specific issues. Meetings will be held virtually and minuted by members on a rotating basis
- Members commit to meet the TWiG responsibilities and outputs and provide feedback on documents and emails exchanges as and when required
- Actively and consistently participate in meetings/teleconferences and provide timely contributions to TWiG work plan / outputs. Demonstrate a commitment to the TWiG by contributing to activities
- Members commit to ensure proper knowledge sharing takes place within the group by contributing to the Dropbox content. Members are expected to update their agency folder

on a monthly basis before meeting and preparing brief presentation on recent activities, as well as contribute to the thematic folders whenever possible.

### Guiding Principles

- Ensure relevant technical standards are formulated and agreed within the terms of reference and deadline set by SAG.
- Ensure a TWIG membership that is representative of the wider Cluster stakeholder groups, and ensure that relevant technical skill-sets are appropriate and available (advise the Cluster Coordinator if this is not the case)

## Annex 1: Detailed Objectives and Activities

### **Objective 1: Assist the national WASH platforms by providing assessment-related guidance and sharing tools as well as good practices**

1. Provide ad hoc advisory support on assessments to national platforms through the GWC Help Desk
2. Assist the GWC in ensuring that assessment toolkit and subsequent training material is disseminated and rolled out to national platforms (through helpdesk, webinars, training, etc)
  - a. Assist and advocate to update/reorganize the GWC website to ensure effective dissemination of information to partners
  - b. Organize the assessment component of the IMTK and link website to other resources (e.g Indicator Inventory/Question Bank)

### **Objective 2: Develop reference documents to increase knowledge and capacity of WASH Cluster partners with regards to assessment**

1. Finalize the Assessment toolkit
  - a. Complete the core document/guidelines
  - b. Design structure of toolkit
  - c. Identify and collate methods (e.g. SMART methodology (nutrition), Rapid assessment methodologies, participatory processes/community mapping) as well as documents that will populate the toolkit
2. Finalize Indicator Registry
  - a. get IM input on the monitoring section of the indicator registry
  - b. get the indicator registry approved by SAG
3. Review/evaluate methods
  - a. Develop technical briefs to populate the toolkit in an iterative way (minimum of 2 per year, 4-6 pages)
    - i. Mobile data collection applications and centralized databases
    - ii. Linkage between emergency assessments and M&E
    - iii. Analysis of Data including secondary data and qualitative data
    - iv. Inclusion of improved sex and gender disaggregated data and information anthropological and epidemiological analysis in public health emergencies
    - v. Understanding of strength and weaknesses of evidence base for different methodologies
4. Map the capacity/knowledge gaps of partners with regards to assessments and develop WASH specific training modules for assessments that can be delivered to national platforms (consultancy)
  - a. Stand alone or Assessment sections within broader training (Coordinator)
  - b. HPC cycle, mobile collection, sampling, etc

**Objective 3: Strengthen WASH Cluster involvement in multisectoral assessment initiatives and discussions to ensure proper and harmonized collection of WASH indicators in coordinated and joint assessments**

1. Map and engage with relevant focal points from clusters, specifically with shelter/nutrition/health/CCCM clusters, multi-sector need assessments (through OCHA) and other key assessment initiatives (Grand Bargain, IMWG, market, urban, etc)
2. Formalize recommendation on core WASH indicators that should be included in a) multi-sector and b) sector-specific assessments

Validate WASH sections in

- a. sector-specific assessments such as shelter/nutrition/health/CCCM, and seek out core indicators from other clusters to include in WASH assessments
- b. multi-sector needs assessments
- c. other key assessments initiatives, such as DTM, SMART, and REACH systems such as HSOS, Camp Profiling, AoK, Market Monitoring, anything else?

**Objective 4: Provide strategic guidance to the Cluster on assessment-related initiatives and activities**

1. Produce an annual document to update partners on ongoing assessment initiatives-activities (ex DTM, sphere revision, indicator registry) and which highlights gaps in current assessment practices.

**Additional Details**

As part of Objective 3, the TWIG will engage other humanitarian initiatives that overlap in scope and work related to the TWIG, and ensure that WASH Cluster interests are well represented in these initiatives. For 2017, the TWIG has prioritized the following initiatives;

<b>Initiative</b>	<b>Focal Point</b>	<b>Strategic Objectives and Outputs</b>
<b>Grand Bargain – Assessment Work Stream</b>	TWIG Lead and REACH	Ensure that WASH sectoral assessment considerations are brought into the discussion on the way forward. Possible TWIG briefing note on recommendations to GB – Assessment Work Stream
<b>SPHERE Revision Process</b>	TWIG Lead	Provide inputs on WASH Indicators and Assessment Checklist Annex, as needed
<b>Indicator Registry Update</b>	TWIG Lead	Finalize the review of WASH indicators for the registry as well as standalone core indicator document
<b>SMART Survey Update</b>	TWIG Lead & CDC	Provide input on the update on the WASH components and questions in the SMART toolkit
<b>Epidemiological +KAP training for WASH practitioners</b>	CDC	Stay informed on topics of training and engage with support or guidance when necessary

<b>REACH Initiatives</b>	REACH	Engage on various global REACH initiatives that overlap with WASH- No specific outputs
<b>Displacement Tracking Monitoring (DTM)</b>	TWIG Lead	Follow-up on work of previous year, ensure that WASH component of DTM is agreed upon by TWIG members
<b>UNHCR 60 Sample Camp Survey</b>	UNHCR	Provide support on pilot program